



**Lauder College**

Dunfermline

Part of The Lauder Group



# DISCOVER LEARNING ENJOY SUCCESS

GUIDE TO LEISURE COURSES STARTING JANUARY 2005





Do you have some spare time and you don't know what to do with it?

It's getting cold and those long dark winter nights can be tedious!" You've time on your hands but not sure how to make the most of it.

WAIT – you don't have to go in to complete hibernation! After all there can still be life after dark.

Why not put that **free time** you have to some **good use? Have some fun. Learn** something new. Develop **an interest or hobby** you have. We're running some great leisure classes this winter.

Go on stimulate your creativity, your mind, and your life! What you get out of it is up to you!

**Read on to see what is on offer!**



## Discover learning - Enjoy success

**Hot off the press!**

OUR **2005/2006 PROSPECTUS** – GET YOUR COPY NOW.....FIND OUT ABOUT **PART-TIME AND FULL-TIME LEARNING OPPORTUNITIES** STARTING **AUGUST/SEPTEMBER 2005**...HOW ARE YOU GOING TO DEVELOP YOUR POTENTIAL?

### INFORMATION EVENT:

Thursday 6th January 2005 4.00 - 8.00pm at the **blcc**

If you're unsure about what you want to learn why not come along to our information event on Thursday 6<sup>th</sup> January between 4.00 pm and 8.00 pm in our Halbeath Campus at the Business Learning and Conference Centre (blcc).

Lecturers from all areas of the College will be on hand to answer your questions and to give guidance on the best level and study method for you. Staff can also advise on the many ways of financing your studies and guide you with any funding issues you have. Even apply while you're at the event!

**See something that interests you?**  
NOW CALL OUR CUSTOMER SERVICES TEAM TO GET THINGS MOVING  
Call **01383 845010** or email us at **customerservices@lauder.ac.uk**  
or contact one of our **Community Learning Centres**

WHERE CAN YOU STUDY	
Babcock Lauder Technology	01383 559140
Cowdenbeath Opportunity Centre	01383 559093
Lochgelly Centre	01592 418141
Parkgate Centre, Rosyth	01383 411865
Tryst Centre, Abbeyview	01383 312210
Valleyfield Community Centre	01383 880277
West Fife Enterprise, Torryburn	01383 881364

If you would like a copy of this publication in larger print please contact our Customer Services team.

# SEE SOMETHING THAT INTERESTS YOU?

● HALBEATH CAMPUS 
 ● ROTHES HALLS Glenrothes 
 ● CARNEGIE HALL MUSIC INSTITUTE Dunfermline 
 ● MEDIA SPACE Halbeath Campus 
 ● COMMUNITY LEARNING 
 ● COWDENBEATH CAMPUS

		START DATE FROM	DAY	TIME	VENUE
<b>ASSERTIVENESS TRAINING</b> OLAST1	Learn new techniques and improve your effectiveness. Discover how to make the most of your potential.	w/c 10- Jan-05		Days and times to suit individual needs.	●
<b>BUYING A PC</b> OLBPC1	We'll give you the facts, guide you through the industry jargon and inspire your confidence in the knowledge that you can reach an informed decision.	w/c 10- Jan-05		Days and times to suit individual needs.	●
<b>COMPUTERS DON'T BITE</b> OLCDB1	An easy step-by-step introductory course on getting to know how friendly and useful a PC can be.	w/c 10- Jan-05		Days and times to suit individual needs.	● ●
<b>DIGITAL PHOTOGRAPHY</b> OLDPH1	Create, manipulate, capture...taking photographs in today's IT society is great fun. Learning how to make the most of your new toy.	11 -Jan-05	Tuesday	Contact Customer Services	● ●
<b>JEWELLERY CHALLENGE</b> OLJWCH1	Come along and learn how to make stylish jewellery in your own designs.	w/c 10 -Jan-05		Days and times to suit individual needs.	●
<b>MAKE YOUR OWN CDS AND DVDS</b> OLMCD1	Learn how to use your PC to capture those memorable moments for easy access and sharing.	w/c 10-Jan-05		Days and times to suit individual needs.	● ●
<b>PROTECT YOUR PC</b> OLPPC1	Practical help and advice on how to maintain a healthy harddrive and much more.	w/c 10-Jan-05		Days and times to suit individual needs.	● ●
<b>SAFER SURFING</b> OLSF1	A guide to making you and your family's use of the Internet a safe and enjoyable experience.	w/c 10- Jan-05		Days and times to suit individual needs.	● ●
<b>UPGRADE TO BROADBAND</b> OLUTBC1	Do you want to surf the super-highway at super-speed. We'll explain the benefits and show you how to explore the options available.	w/c 10- Jan-05		Days and times to suit individual needs.	● ●
<b>UPGRADE YOUR PC</b> OLUYPC1	What do you want? Why? Users? Find out the facts; get informed and make a judgement based on good, sound knowledge.	w/c 10- Jan-05		Days and times to suit individual needs.	● ●
<b>WEBWISE</b> OLWBCB1	We'll de-mystify the worldwide web for you. Explain what it's all about and how easy it is to start using it.	w/c 10 -Jan-05		Days and times to suit individual needs.	●
<b>SELF ASSERTIVENESS</b> OLSAS1	Learn new techniques and improve your effectiveness. Discover how to make the most of your potential.	w/c 10 -Jan-05		Days and times to suit individual needs.	●
<b>PILATES</b> ELPLT1	A unique approach to exercise that develops body awareness, improving and changing the body's postural and alignment habits and increases flexibility and ease of movement.	17- Jan-05	Monday	6.30pm	●
<b>CONVERSATIONAL FRENCH</b> PLHFREJ1	Un, deux, trois...Improve your knowledge and ability to speak in French. It's as easy as one, two, three.	11-Jan-05	Tuesday	7pm	●
<b>CONVERSATIONAL GERMAN</b> PLHGERJ1	Enhance your language skills, cope with basic conversations and improve your knowledge of German.	12-Jan-05	Wednesday	7pm	●
<b>CONVERSATIONAL ITALIAN</b> PLHITAJ1	Uno, due, tre...learn conversation techniques and fascinating facts about the Italian culture.	13-Jan-05	Thursday	7pm	●
<b>CONVERSATIONAL SPANISH</b> PLHSPAJ1	Get ready to improve your Spanish language skills and learn about Spanish culture.	10- Jan-05	Monday	7pm	●
<b>PREPARATION FOR RETIREMENT</b> PLPFR1	An inspiring, thought-provoking and very useful course full of practical advice, information and good-old common sense.	03 -Feb-05	Thursday	9.30am	●
<b>CONCRETE AND BRICK WORK</b> ELCBGJ1	Better than a DIY TV show - we'll develop your building and craft skills so that you'll be able to design your dream garden.	18- Jan-05	Tuesday	7pm	●
<b>FURNITURE UPHOLSTERY</b> ELUPHJ1	Save yourself some money - learn how to restore old, soft furnishings. It's great fun and satisfying too.	17- Jan-05	Monday	7pm	●
<b>WALL AND FLOOR TILING</b> ELWFTJ1	Tiling made easy - learn how the professionals do it! Tackle those jobs with confidence.	18- Jan- 05	Tuesday	7pm	●
<b>WOOD YOU MAKE IT</b> ELWUMJ1	DIY woodwork made easy. What would you like to make? Let us show you how.	18- Jan-05	Tuesday	7pm	●
<b>ART FOR ALL</b> ELARTAJ1	Have fun discovering your creative talents by using and exploring a variety of media and techniques.	12 -Jan-05	Wednesday	7pm	●
<b>CERAMICS</b> ELCERAJ1	You're no mug! Slap, slip and coil pots here you come. We'll teach you how to develop your skills in clay modelling and ceramics.	10 -Jan-05	Monday	7pm	●
<b>CREATIVE DRAMA INTERMEDIATE GROUP</b> PLCDIR3	These course are for children aged 11 to 13 years olds. You'll look at productions, act out parts, role-play - even create your own play.	18 -Feb-05	Friday	6pm	●
<b>CREATIVE DRAMA INTERMEDIATE GROUP A</b> PLCDIDA3		17- Feb-05	Thursday	7.30pm	●
<b>CREATIVE DRAMA INTERMEDIATE GROUP B</b> PLCDIDB3		17- Feb-05	Thursday	7.30pm	●
<b>CREATIVE DRAMA JUNIOR GROUP</b> PLCDJD3	These course are for 8 to 11 years olds. Designed to raise dramatic awareness and trigger creativity in children.	17- Feb-05	Thursday	5.00pm	●
<b>CREATIVE DRAMA JUNIOR GROUP A</b> PLCDJRA3		17- Feb-05	Thursday	5.00pm	●
<b>CREATIVE DRAMA SENIOR YOUTH GROUP</b> PLCDYD3	These course are for students from 13 to 20 years. Develop your acting, direction, voice and movement skills from experienced tutors.	16- Feb-05	Wednesday	7.30pm	●
<b>CREATIVE DRAMA SENIOR YOUTH GROUP</b> PLCDYR3		18- Feb-05	Friday	7.30pm	●
<b>CREATIVE DRAMA SPRINGBOARD GROUP A</b> PLCDSRA3	These courses are for 5 to 6 years olds. Meet new friends, have fun, build your confidence.	14 -Feb-05	Monday	4.45pm	●
<b>CREATIVE DRAMA SPRINGBOARD GROUP A</b> PLCSDA3		16- Feb-05	Wednesday	4.45pm	●
<b>CREATIVE DRAMA SPRINGBOARD GROUP B</b> PLCDSRB3	These course are for 6 to 8 years olds. Learn about drama in a fun setting. Meet new friends and build your confidence.	14- Feb-05	Monday	5.45pm	●
<b>CREATIVE DRAMA SPRINGBOARD GROUP B</b> PLCSDB3		16 -Feb-05	Wednesday	5.45pm	●
<b>MUSICAL YOUTH THEATRE</b> PLMYTR3	For 13 year olds and over. If you're interested in singing and movement this will be right up your street. Don't waste time Broadway is waiting!	17- Feb-05	Thursday	7.30pm	●
<b>SPRING INTO FLOWER ARRANGING</b> ELSIFJ1	Brighten up your home with imaginative and inspirational arrangements.	10 -Jan-05	Monday	7.00pm	●
<b>USING DIGITAL CAMERAS</b> ELDSFJ1	So you've got this super-duper camera - but it's still in the box - Get the dust off it and come along to us and have some fun.	13- Jan-05	Thursday	Contact Customer Services for details.	●
<b>USING DIGITAL VIDEO CAMERAS</b> ELDVCM1	You've always wanted one! So what's stopping you from using it? We'll get you started.	24- Mar-05	Thursday	Contact Customer Services for details.	●
<b>COOKING YOUR KIDS WILL LOVE</b> ELCKL1	Honest they can love more than just chicken nuggets, pizza and chips. We've some tasty, stress free recipes on show.	17- Jan-05	Monday	7.00pm	●

Now call the Customer Services team to get things moving

Call **01383 845010** or email us at [customerservices@lauder.ac.uk](mailto:customerservices@lauder.ac.uk)

# How to book?

## Choose from the following options:

- > Complete the booking form below
- > Go on-line at [www.lauder.ac.uk](http://www.lauder.ac.uk) to complete our online enquiry form
- > Call us on **01383 845010**.

**Payment:** You can pay in a number of ways.  
We accept most credit/debit cards.

- > Telephone **01383 84 50 10**
- > Post: Send a cheque payable to Lauder College, together with the enquiry form below to  
**Lauder College,  
Halbeath, Dunfermline,  
Fife, KY11 8DY.**
- > Finance office: Visit us at our Halbeath or Babcock Lauder Technology campuses. You can pay by cash, cheque, debit or credit card.  
Opening hours:  
**Halbeath: Mon-Thurs 9.00am to 8.30pm, Fri 9.00am to 4.30pm**  
**Babcock Lauder Technology: Mon-Fri 9.00am to 5.00pm**

Places go quick so don't delay - contact us now!

**WANT TO GET STARTED ON VOCATIONAL STUDY NOW! - CALL 01383 845010 FOR DETAILS ON VOCATIONAL COURSE STARTING JANUARY 2005 - WIDE CHOICE OF SUBJECTS AND WAYS TO STUDY OR VIEW ON-LINE AT [WWW.LAUDER.AC.UK](http://WWW.LAUDER.AC.UK)**

# Booking Form

Title: Mr/Mrs/Miss/Ms (delete as appropriate)

Forname:

Surname:

Date of birth:

Address:

Postcode:

Tel (home):

Tel (work):

Mobile:

Name of LEISURE COURSE you are interested in:

Course reference number:

Start date:

Day:

Time:

Please quote course reference number - that's the small code at the end of the line (eg ELBB4)

## EQUALITY AND DIVERSITY

The Lauder Group takes its legal and moral responsibilities on Equal Opportunities issues seriously. It has an overall Access and Inclusion strategy with objectives to reach out to all learners including disadvantaged groups and a Diversity Forum, made up of cross-college members, including students, which seeks to ensure that no-one suffers from any form of unfair discrimination.

Policies have been drawn up to publicise its stance against such discrimination on gender, race, nationality, disability, sexuality, religion or faith, gender reassignment or any other grounds unrelated to their purpose in using the College. This means that students, staff and other users of its services must accept responsibility for adhering to its policies and any breaches are likely to mean a breach of discipline. Bullying and harassment on any grounds will not be tolerated.

College policies set out its commitment to attracting and supporting learners with disabilities and the services, facilities and resources available. It also details commitment to promoting access to learning from black and minority ethnic groups of people or other under-represented groups. All of these policies are published on the Student and Staff Intranet and any questions about the policies can be addressed to members of the Diversity Forum whose names are also published.

## DISCLAIMER

We aim to ensure accuracy in all our published information. However circumstances out-with our control can lead to future changes. If this has been your experience, you have our sincere apologies. Lauder College cannot accept liability for any loss or damage arising in respect of any statement contained in this information. This information does not form part of a formal contract and we reserve the right to refuse admission.

## LAUDER COLLEGE

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